



FOLEY & FOLEY^{PC}
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American Rescue Plan Initial Compliance Package

The American Rescue Plan has afforded employers the opportunity to provide extended leave under the Families First Coronavirus Response Act (FFCRA) to address the continued need for time off during the COVID-19 pandemic. With the rapid rollout of vaccination throughout the country, employees are needing time off for appointments and recovery. In response to the optional extension of this important leave program, we have developed a standalone Compliance Package that addresses the requirements under the Act that includes:

1. Sample Employee Verification of Use Form for Paid Sick Leave
 - *The DOL has not currently issued these forms and likely will not. Our forms provide a clear, succinct, and consistent method with verifying leave under these new laws.*
2. Sample Employee Verification of Use Form for Emergency Family and Medical Leave
 - *The DOL has not currently issued these forms and likely will not. Our forms provide a clear, succinct, and consistent method with verifying leave under these new laws.*
3. Emergency Family and Sick Leave Policy
 - *Outlines the parameters of the leave and what is allowable under the law. Includes expanded definitions with the most updated DOL guidance.*
4. Emergency Paid Sick Leave Policy
 - *Outlines employee and employer rights under the law and expanded definitions.*
5. Notice to employees

Compliance is more important than ever – over the past year, employers have paid almost [4 million dollars to resolve FFCRA violations](#). We are in uncharted territory and there is so much information (and misinformation), so ensuring your leave program is compliant with the law is essential to avoiding potentially expensive violations. The contents of this American Rescue Plan Initial Compliance Package can be purchased for a fixed fee. Please contact us at questions@foleylawpractice.com for more information. The stakes are high – we can help.

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