



Protecting Personal Information Compliance Toolkit

Forty-nine states have their own data security regulations and require employers to take definitive action to protect personal information. Protecting confidential personal information is becoming more difficult with the increase in malware attacks. It is essential to comply with state and federal law before there is a breach of personal information. Data breaches can be a costly, reputation damaging event. Our Personal Information Compliance Toolkit includes the following:

- Preparation of a comprehensive Written Information Security Plan;
- A Written Information Security Plan Compliance Checklist;
- Guidance on conducting your self-audit to identify where you store and maintain hard copies and electronic or digital versions of personal information;
- Certification of training template;
- Acknowledgement of receipt of the WISP template.

We provide this service for a fixed fee.

As always, please contact us with any questions or concerns. We can help.